

Required Resource Parent In-Service Training- Work Aid 1-Resource Parent Support Staff Task

Supplemental to DCS Policy 16.8 Responsibilities of Approved Resource Homes

Resource Parent Name _____ Date _____ Certification Date _____ Recertification Date _____

Type of Resource Parent	Year of Approval	Title of Course	Time Frame	Completed	
				Y, N, or NA	Date Completed
Traditional	First Year (14 Hours)	Working with the Education System	2 Hours		
		Helping Children Make Transitions	3 Hours		
		Parenting the Sexually Abused Child (A prior requirement for second year parents- New requirement effective 1/1/15)	3 Hours		
		Child Development	2 Hours		
		Cultural Awareness	1 Hour		
		Working with Birth Parents	3 Hours		
Kinship	First Year (17 Hours)	Working with the Education System	2 Hours		
		Helping Children Make Transitions	3 Hours		
		Parenting the Sexually Abused Child (A prior requirement for second year parents- New requirement effective 1/1/15)	3 Hours		
		Child Development	2 Hours		
		Cultural Awareness	1 Hour		
		Family Role Conflict	3 Hours		
		Family Dynamics	3 Hours		
Traditional & Kinship (No KEEP)	Second Year (14 Hours)	CPR/First Aid	4 Hours		
		Medication Administration Refresher	2 Hours		
		Working with the Education System-(Foster Parent College-Working with Schools can be substituted for the classroom course)	2 Hours		
		Fostering Positive Behavior (A prior requirement for first year parents- Effective 1/1/15)	3 Hours		
		Cultural Awareness	1 Hour		
		Connecting Children and Parent through Visitation	1 Hour		
		What to Know About Child Exploitation and Human Trafficking	1 Hour		
Traditional & Kinship (KEEP Completion)	Second Year (22 Hours)	CPR/First Aid	4 Hours		
		Medication Administration Refresher	2 Hours		
		KEEP Completion	16 Hours		

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				Y, N, or NA	Date Completed
Third Year (15 Hours) If parents complete KEEP curriculum in the second year they will follow the requirements below:					
Traditional & Kinship (KEEP Completion)	Third Year (15 Hours)	Fostering Positive Behavior	3 Hours		
		Cultural Awareness	1 Hour		
		Connecting Children and Parents through Visitation	1 Hour		
		What to Know About Child Exploitation and Human Trafficking	1 Hour		
		Elective Training	9 Hours		
Third Year (15 Hours) If parents do not complete KEEP curriculum in the second year they will follow the requirements below:					
Traditional & Kinship (No KEEP)	Third Year or More (15 Hours)	Medication Administration Refresher-(Fourth year and every other year thereafter)	2 Hours		
		CPR/FA-Fourth Year -(Fourth year and every other year thereafter)	4 Hours		
		Elective Training	15 Hours (Odd Years) 9 Hours (Even Years)		
Traditional & Kinship (KEEP)	Third Year or More (16 Hours)	Parents who complete the KEEP curriculum during the third year or thereafter will fulfill their annual training requirements for that year, with the exception of recertification for Medication Administration and CPR/First Aid			
Youthful Offender	First Year (20 Hours)	Parenting the Youthful Offender (Includes Working with Birth Parents)	9 Hours		
		Working with the Education System	2 Hours		
		Parenting the Sexually Abused Child	3 Hours		
		Helping Children Make Transitions	3 Hours		
		Child Development	2 Hours		
		Cultural Awareness	1 Hour		

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Approved Elective Options	Type of Training	Maximum Number of Hours	Completed		
			Y, N, or NA Number of Hours	Title of Course, Book or Video	Date Completed
Foster Parent College	On-line	7 Hours			
Foster Parent College	On-line				
Foster Parent College	On-line				
Foster Parent College	On-line				
Annual Resource Parent Conference	Classroom/General Sessions	20 Hours			
Annual Resource Parent Conference	Classroom/General Sessions				
Annual Resource Parent Conference	Classroom/General Sessions				
Annual Resource Parent Conference	Classroom/General Sessions				
Annual Resource Parent Conference	Classroom/General Sessions				
Local Foster Care Associations	Classroom				
Local Foster Care Associations	Classroom				
Local Foster Care Associations	Classroom				
Local Foster Care Associations	Classroom				
Training or Central Office Staff	Classroom/Individual				
Training or Central Office Staff	Classroom/Individual				
Independent Living Staff	Classroom/Individual				
Independent Living Staff	Classroom/Individual				
Books/Videos	Individual Study	3 Hours			
<i>All other options must be approved by the Office of Learning & Development</i>					

Key Definitions

- **KEEP**-Keeping Foster & Kinship Parents Supported curriculum *(16 Hours of Training Credit Completed)*
- **Non-KEEP**-No training on KEEP or no completion of KEEP curriculum

